



SIX DEGREES

8040 East Gelding Drive

Scottsdale, AZ 85260

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six-degrees.com

TITLE: **Senior Production Artist/Quality Assurance Professional**

TYPE OF POSITION: Full time • LOCATION: Scottsdale, AZ

JOB DESCRIPTION

In this dual role, the successful candidate will work directly with the Design Director/Director of Traffic and Production to support the Creative team with the execution of a variety of projects.

Responsibilities:

- Prepare art for print collateral, advertising, trade show materials, packaging, PowerPoint presentations, websites, banner ads, mobile applications, etc.
- Ensure the quality and accuracy of files for pre-press and release; assure adherence to agency guidelines and industry standards for print and digital mediums.
- Organize, monitor and maintain files on Six Degrees servers, perform FTP transfers, and share files with printers and programming vendors.
- Quality assurance (formatting, style, accuracy, grammar, spelling, layout) of production art, presentations and new business materials, being accountable for accuracy and fact-checking to client standards.
- Confirm that all client branding is consistently maintained, and all client styles and formats have been followed accurately.
- Check print-ready files and mechanical/vendor specs (crops and bleeds, live area, etc.).

Requirements:

- Must be a power user of industry-standard software tools to produce fast, efficient, high-quality work, with advanced-level skills in the latest versions of Adobe Creative Suite for Mac applications (InDesign, Photoshop, Illustrator, Acrobat) and PowerPoint.
- Must have 5+ years in the graphic arts industry in an electronic creative/print production studio environment.
- Must have a passion for detailed technical work and be a stickler for process and upholding industry best practices in the tireless pursuit of producing quality agency work.
- Must possess a solid understanding of printing requirements, exhibit sound mechanical production sensibilities, and enjoy creative and technical challenges.
- Must be able to create charts and tables and be familiar with style sheets.
- Must excel at managing multiple projects simultaneously and adapt to changing priorities.
- Must have an excellent command of the English language, with an emphasis on spelling and grammar.
- Must have a thorough knowledge of client style guides, language and grammar regulations.
- Experience in a medical device-related industry preferred.

ABOUT SIX DEGREES

Located in the heart of the Scottsdale Airpark, Six Degrees was purpose-built in 1999 to apply a better approach in building more successful brands. Combining psychology-based tools and techniques with sensory branding methods, Six Degrees developed its signature approach to helping businesses create real and lasting impacts for their brands. "Psycho-Sensory Brand-Building," our one-of-a-kind approach and philosophy, permeates the agency and inspires our people to find solutions for some of today's fastest moving brands.

Six Degrees has a unique and creative work environment, provides excellent benefits, and growth opportunities. No relocation package is available. If you meet all of these requirements, please apply for this job by sending your resume to HR@6dgs.com or fax to (480) 627-9851. No phone calls, please.

